



# Federation of St Mary's and St Thomas of Canterbury



FULL GOVERNING BODY AGENDA  
Monday 27<sup>th</sup> March 2023 at 1800 hours  
At St Mary's, Ryde

**If you are attending via Google Meet please ensure you are in a private & confidential space for the duration of this meeting**

Governors	Initials	Responsibility	Category	In attendance	Apologies received
Alex Pettitt	AP	Co-Chair of Governors, Chair of FGB, LAC, Safeguarding	Co-opted		
Rod Hodgson	RH	Co-Chair of Governors, Chair of F&S, H&S	Local Authority		
Maggie Sanderson	MS	EHT of Federation	Headteacher		
Maureen Etheridge	ME	SEND	Foundation		
Katie Giannotta	KG	Pupil Premium	Foundation		
Angela Hewkin	AH		Foundation		
Sian Hitchcock	SH	Staff wellbeing	Staff		
Fr Joe McNerney	Fr J		Foundation		
Rebecca Tucker	RT	EYFS	Parent		
Juan Vicente	JV		Foundation		
<b>In attendance</b>					
Jill Wareham	JW	Clerk			
Quorum = 5 (half of total of 14 governors less 4 vacancies = 10)					

Part		Lead	Time	Appendix
1.	Opening Prayer Apologies email <a href="mailto:clerk@stmaryspri.co.uk">clerk@stmaryspri.co.uk</a> or text 07841118995 Welcome to Angela Hewkin, new Foundation governor	Fr J	1800	
2.	Establish order of business	AP	1803	
3.	Declaring any pecuniary/personal interests	AP	1804	
4.	Minutes of FGB meeting 6 <sup>th</sup> February 2023	AP	1805	4
5.	Actions arising from minutes not on agenda	AP	1806	5
6.	Receive Heads of Schools written reports	SB/KB	1815	6, 6.1
7.	Receive and approve SFVS returns	RH	1845	7, 7.1
8.	Questions on minutes of committee meetings: <ul style="list-style-type: none"> <li>Admissions committee of 22.02.23 &amp;</li> <li>Finance &amp; Staffing committee 22.02.23 &amp; 14.03.23.</li> </ul>	AP RH	1850	8, 8.1 8.2, 8.3
9.	Safeguarding Training	MS	1855	9.1

10.	Catholicity /S48	MS	1905	10
11.	Review School Uniform	MS	1910	
12.	Governance: <ul style="list-style-type: none"> <li>To discuss letter from Regional Director, South East Regions Group, DfE</li> <li>Academisation – Diocese proposals</li> <li>Update on governor vacancies – 1 Parent, 3 Foundation</li> <li>Skills audit – still to do SH, Fr Joe</li> <li>Feedback from governor monitoring visits</li> <li>Governor training undertaken</li> <li>Governor training available</li> </ul>	AP/RH  MS JW JW Govs JW JW	1915	12  12.1 12.2 12.3 12.4 12.5
13.	Review and approve the following policies: <ul style="list-style-type: none"> <li>Behaviour Policy for St Mary’s</li> <li>Data Breach</li> <li>Data Protection</li> <li>First Aid</li> <li>Protocol for referrals child on child abuse</li> <li>School Complaints for Federation</li> <li>Early Careers Teacher</li> <li>Emergency Plan for Federation</li> </ul>	RT Fr J KG SH AP RT ME RH	1945	13 13.1 13.2 13.3 13.4 13.5 13.6 13.7
14.	Summary/Impact assessment		1955	
15.	Date of next meeting 22 <sup>nd</sup> May 2023 17 <sup>th</sup> July 2023 - tbc		2000	

EYFS Early Years Foundation Stage

F&S Finance & Staffing

FGB Full Governing Body

H&S Health & Safety

HT Headteacher

LAC Looked After Children

PP Pupil Premium

RE Religious Education

SEND Special Educational Needs and Disabilities