

Absence requests can be made using the Absence Request form which is available on the website and from the school office. The Headteacher is obliged only to permit absence in exceptional circumstances. Time off for holidays does not constitute exceptional circumstances even if these holidays are for significant birthdays of parents, for weddings or because the holiday is only affordable out of season. Absences will be referred to the Educational Welfare service who will decide if a fine will be applied.

The school expects the children to be on the playground and lined up by 8.40am. The children will lead off the playground and be sat in their classrooms by 8.45am.

We know that life does not always go as planned especially in busy family homes in the morning getting ready for the school day. School staff are able to signpost support for families if there are ongoing non attendance issues, including attendance meetings with Mrs Sanderson and the Education Welfare team. Good attendance is celebrated within the school in a number of ways including certificates and stickers.

It is only one day  
every now and again!

#### Attendance over a school year:

If a child has had –

Less than 4 days absent = 98%

Less than 10 days absent = 95%  
attendance

Less than 4 weeks absent from  
school = 90% attendance

5 ½ weeks absence from school  
= 85% attendance

7 ½ weeks absence from school  
= 80% attendance

Children are only at school 190  
days out of 365 in a year.



# Attendance and punctuality



This leaflet provides  
information  
explaining the  
importance of  
attendance and  
punctuality within the  
learning journey of  
children.



## Why is high attendance important for my child's education?

As a parent/carer you want the best for your children. Having a good education is an important factor in opening up more opportunities in adult life.

Did you know that:

- A child who is absent a day of school per week misses an equivalent of two years of their school life
- 90% of young people with absence rates below 85% fail to achieve five or more good grades at GCSE and around third achieve no GCSEs at all
- Poor examination results limit

### School Matters!



**Attend Today, Achieve Tomorrow**

## Does it really matter?

young people's options and poor attendance suggests to colleges and employers that these students are unreliable.

- Poor school attendance is also closely associated with crime; a quarter of school age offenders have truanted repeatedly
- At least 1 million children take at least one half day off a year without permission
- 7.5 million school days are missed each year through unauthorized absence

GCSEs may seem a long way off for you and your child but all absences at any stage leads to gaps in your child's learning. This in turn can:

- Mean that they fall behind in work
- Affect their motivation
- Affect their enjoyment of learning
- Lead to poor behaviour
- Affect their desire to attend school regularly
- Affect their confidence in school
- Mean that they miss out on the

Social life of the school and extra-curricular opportunities and the experiences affect their ability to have or keep friendships.

## Why is high punctuality important for my child's education?

Being on time:

- Gets your day off to a good start and puts you in a positive frame of mind, so that you can make the most of the learning opportunities
- Sets positive patterns for the future. You can't expect to keep a job if you are always coming in late
- Leads to a good attendance record and means that you do not miss any of your learning
- Leads to a better achievement because you attend the WHOLE of your classes
- Leads to understanding that school is important and that education is valuable
- Is respectful to your teacher and to your classmates. It builds good habits for later life

